

# Beacon House Interfaith Society – Volunteer Application

470 Cobequid Road, Lower Sackville, NS

Telephone: Food Bank 864-3025, Retail 864-0547

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ city: \_\_\_\_\_  
(incl. Postal Code) \_\_\_\_\_  
Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Birth Date: \_\_\_\_\_ (year optional)

## Emergency Contact Information:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Address: \_\_\_\_\_

Volunteer work experience: \_\_\_\_\_

Employment experience: \_\_\_\_\_

References: (Volunteer or Work Related)

Name \_\_\_\_\_ Position \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Position \_\_\_\_\_ Phone \_\_\_\_\_

## FOOD BANK AREA

				<u>other</u>
___ Interviewing Clients	Monday	9:15 – 1 pm	_____	_____
___ Packaging & Distributing Food	Tuesday	9:15 – 1 pm	_____	_____
___ Stocking Shelves	Wednesday	9:15 – 1 pm	_____	_____
___ Unloading Trucks	Thursday	5:30- 8 pm	_____	_____
	Friday	9:15 – 1 pm	_____	_____

## RETAIL AREA

				<u>other</u>
___ Sorting Clothes	Monday	8:00-2pm	_____	_____
___ Sales Floor	Monday	6:00pm- 9pm	_____	sorting only
___ Cashier	Tuesday	8:00- 2pm	_____	_____
___ Emptying Bins	Wednesday	8:00 - 2pm	_____	_____
___ Seasonal Boxes	Thursday	2:00- 6pm	_____	sorting only
___ Boutique Sales	Thursday	5:30- 9 pm	_____	_____
___ General Help	Friday	8:00 – 2pm	_____	_____
	Saturday	8:00- 2pm	_____	_____

*Hours are flexible*

*We like to have the cashiers available for the open hours on the selected day(s).*

## PROPERTY AREA

Cleaning: Thursday Morning 9:00 am – 10:30 am \_\_\_\_\_  
Minor repairs \_\_\_\_\_ Special projects \_\_\_\_\_

## OTHER

\_\_\_ picking up and delivering items with truck or van  
\_\_\_ donation solicitation \_\_\_ volunteer recruitment  
\_\_\_ fundraising  
\_\_\_ other \_\_\_\_\_

**Beacon House Interfaith Society**  
470 Cobequid Road, Lower Sackville, NS  
mailing address: P.O. Box 513, Lower Sackville, NS, B4C 2E2  
Telephone: Food Bank 864-3025, Retail 864-0547  
email: [beaconhouse1@ns.aliantzinc.ca](mailto:beaconhouse1@ns.aliantzinc.ca)

## VOLUNTEER AGREEMENT

As a Volunteer, I understand my role and responsibilities as a valuable part of the work of Beacon House Interfaith Society, and I agree to carry out my responsibilities to the best of my abilities.

As I carry out my duties, I may meet any number of Food Bank / Clothing Outlet Clients or Donors who may wish to remain anonymous, I agree to respect the confidentiality of all Beacon House affairs by not sharing or reporting any information.

I understand that all food collected and purchased by Beacon House is intended for the purpose of meeting the emergency needs of our clients.

I understand that all clothing, furniture and miscellaneous items are intended for sale to the general public, any monies made are to be used for the purchase of food and / or operational costs. As a Volunteer, I may buy clothing, furniture and any miscellaneous items for my personal use. I agree to respect the above, which is the mission of Beacon House.

As a result of breaking these ground rules, I will be invited to resign/terminate my Volunteer work with the Beacon House Interfaith Society.

To comply with the Privacy Act, I hereby give permission to Beacon House to collect personal information, for internal use only.

I have read and understand my rights and responsibilities as a Volunteer and agree to participate in the work of Beacon House Interfaith Society in the spirit of these rights and responsibilities.

\_\_\_\_\_  
Volunteer Name (Please Print)

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

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**For office use only:**

Date Interviewed: \_\_\_\_\_ Volunteer Agreement signed: \_\_\_\_\_

Start Date: \_\_\_\_\_ Assignment: \_\_\_\_\_

Manager's Signature: \_\_\_\_\_